

**U.S. District Court for the Northern District of Texas  
Judges' Copy Requirements for Electronic Filing**

A judge may direct parties to proceed in a case in any manner the judge deems appropriate. Unless otherwise directed, if a judge's copy is required, it **MUST** be in the form required by LR 10.1/LCrR 49.3, or as stated below; must be marked "Judge's Copy" with a copy of the Notice of Electronic Filing (NEF) affixed as the first page; and must be mailed to the judge at the address indicated below **within three business days**. Additional Judge Specific Requirements may be found at: <http://www.txnd.uscourts.gov/judge-specific-requirements>.

JUDGE		COPY REQUIREMENTS (Revised 06/07/21)	MAIL TO
Lynn	(M)	No copies required	-----
Lindsay	(L)	Requirements temporarily suspended - do not mail copies during suspension period.	-----
Godbey	(N)	No copies required	-----
Kinkeade	(K)	<b>MDL Cases: No copies required; All Other Civil Cases:</b> Dispositive motions, responses, replies, and appendices thereto AND filings more than 25 pages; <b>Criminal Cases:</b> No copies required	1100 Commerce St., Rm. 1452 Dallas, TX 75242
Boyle	(B)	Appendices that span 50 or more pages.	1100 Commerce St., Rm. 1520 Dallas, TX 75242
O'Connor	(O)	Sealed documents, dispositive motions, responses, replies, and appendices thereto and filings more than 25 pages, placed in a 3-ring binder, and any exhibits or attachments tabbed, indexed, and bound	501 W. 10 <sup>th</sup> St., Rm. 310 Fort Worth, TX 76102
Scholer	(S)	No copies required	-----
Kacsmark	(Z)	Dispositive motions, responses, and replies — and any corresponding briefs and appendices, placed in one or more 3-ring binders of no more than approximately 300 pages, with a cover page that includes case style, case number, names of all parties, and names of all attorneys of record; the notice of electronic filing located behind the cover page; and any exhibits or attachments tabbed, indexed, and bound	205 SE 5 <sup>th</sup> Ave., Rm. 123, Box F-13248 Amarillo, TX 79101
Hendrix	(H)	No copies required	-----
Pittman	(P)	Sealed documents, dispositive motions, responses, replies, and appendices thereto and filings more than 25 pages, placed in a 3-ring binder, and any exhibits or attachments tabbed, indexed, and bound	501 W. 10 <sup>th</sup> St., Rm. 202A Fort Worth, TX 76102
Starr	(X)	Requirements temporarily suspended - do not mail copies during suspension period.	-----
Brown	(E)	No copies required	-----
Fish	(G)	Requirements temporarily suspended - do not mail copies during suspension period.	-----
Fitzwater	(D)	No copies required	-----
Cummings	(C)	No copies required	-----
McBryde	(A)	Temporarily permitting electronic filing with no copies required other than an appendix more than ten pages in length.	501 W. 10 <sup>th</sup> St., Rm. 310 Fort Worth, TX 76102
Means	(Y)	All filings, with NEF affixed to first page. If 50 pages or fewer, stapled in upper left corner; if 50-150 pages, 2-hole prong fastened at top; if 150 + pages, placed in one or more 3-ring binders of no more than approximately 300 pages	501 W. 10 <sup>th</sup> St., Rm. 502 Fort Worth, TX 76102
Ramirez	(BH)	No copies required	-----
Cureton	(BJ)	Referred Cases: Follow the presider's requirements; Consent Cases: Appendices and filings more than 25 pages	501 W. 10 <sup>th</sup> St., Rm. 310 Fort Worth, TX 76102
Toliver	(BK)	No copies required	-----
Horan	(BN)	No copies required	-----
Bryant	(BQ)	No copies required	-----
Reno	(BR)	No copies required	-----
Rutherford	(BT)	No copies required	-----
Parker	(BU)	No copies required	-----