



CITY OF DALLAS



November 5, 2004

Mr. D'Angelo Lee  
Commissioner – District 5

[REDACTED]  
Dallas, Texas 75232

Dear Mr. Lee:

The Dallas City Code, Section 8-20(b) states, " A member of a board that meets weekly or biweekly, who is absent from more than 25 percent of the regular meetings in any six month period, whether excused or not, shall forfeit membership on the board." In an effort to keep Commissioners apprised of their absences, staff has committed to sending a reminder when a Commissioner has missed four regular meetings within a six month period. You were absent from meetings of the City Plan Commission on the following dates: May 13, 2004; July 8, 2004; October 7, 2004 and November 4, 2004, which is one meeting less than 25 percent.

Your contributions to the work of the Commission are important. The remaining regularly scheduled CPC meetings for the year are November 11, 2004; November 18, 2004; December 2, 2004; and December 16, 2004. Please make very effort not to miss more than two regular CPC meetings between now and December 2, 2004, so that you will not forfeit your membership on the commission.

If you have any questions or need additional information, please let me know.

Sincerely,

Neva Dean, Chief Planner  
Current Planning Division  
Department of Development Services

cc: Donald Hill, Deputy Mayor Pre Tem  
Bruce Wilke, Chair  
Shirley Acy, City Secretary  
Sherri Stanley, Boards and Commissions

GOVERNMENT  
EXHIBIT  
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